

ARIZONA BOARD OF APPRAISAL
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MINUTES
REGULAR BOARD MEETING
THURSDAY, JUNE 19, 2008, 9:00 A.M.

Board Members Present at Roll Call: Les Abrams, Gabe Corral, Victor Hartsfield, Myra Jefferson, Debbie Rudd. A quorum was present. Board Members Present after Roll Call: Cynthia Henry. Board Members Absent: Jack Confer, Michael Marquess. Vacant Board Member Position: Certified General Appraiser.

Also Present at Roll Call: Debb Pearson, Executive Director; Beckie Loar, Regulatory Compliance Administrator; Jeanne Galvin, Assistant Attorney General.

Les Abrams acted as Chairperson.

The Board pledged allegiance to the flag of the United States of America.

Debbie Rudd moved that the Minutes of the May 15, 2008, Regular Board Meeting be approved. Gabe Corral seconded the motion. The Board voted unanimously in favor of the motion.

Cynthia Henry joined the meeting.

Gabe Corral moved that the Board rescind its prior motion and that the Minutes of the May 15, 2008, Regular Board Meeting be approved. Cynthia Henry seconded the motion. The Board voted 5-1 in favor of the motion. Myra Jefferson abstained.

COMPLAINT REVIEW

Review and Action Concerning 2413, Enzo Garino.

Respondent appeared. Debbie Rudd moved that the matter be tabled to allow Respondent additional time to complete the disciplinary education. Gabe Corral seconded the motion. The Board voted unanimously in favor of the motion.

Informal Hearing Concerning 2421, Michelle T. Caraballo.

Respondent appeared, was sworn in, made statements to the Board and answered the Board's questions. Debbie Rudd moved that the Board find Level III violations and offer Respondent a Consent Agreement and Order of Discipline citing the violations and providing for probation, mentorship and education. Gabe Corral seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2588/2589, Owen J. Jones.

Respondent appeared. Staff summary was read. Gabe Corral moved that the Board find Level I violations and offer Respondent a nondisciplinary letter of concern citing violations and recommending education and limiting Respondent from acting as a supervising appraiser for one year. Cynthia Henry seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2644, Robert J. Stevens.

Respondent appeared. Staff summary was read. Debbie Rudd moved that the Board find no violations and dismiss the complaint. Gabe Corral seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2477, Robert L. VanDyke.

Respondent appeared. Debbie Rudd moved that the matter be referred to formal hearing before the Office of Administrative Hearings (OAH). Gabe Corral seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2325, Mark L. Andrews.

Respondent did not appear. Debbie Rudd moved that the matter be referred to formal hearing before the Office of Administrative Hearings (OAH). Gabe Corral seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2354, Michael G. Kummer.

Respondent did not appear. Debbie Rudd moved that the Board terminate the probation. Gabe Corral seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2433/2446/2447, Michelle L. Hanke.

Respondent did not appear. Debbie Rudd moved that the Board approve Roger E. Beagle, Sr., certified residential appraiser #20267, as Respondent's mentor. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2451, Brooke (Patterson) Keene-Camacho.

Respondent did not appear. Debbie Rudd moved that the Board accept the proposed education to comply with the required remedial education under the 10/12/07 nondisciplinary letter of concern. Gabe Corral seconded the motion. The Board voted unanimously in favor of the motion.

Informal Hearing Concerning 2462/2463/2464/2465/2466/2467/2468/2469, Shawkat E. Halabu.

Respondent appeared, was sworn in, made statements to the Board and answered the Board's questions. Les Abrams moved that the matters be referred to formal hearing before the Office of Administrative Hearings (OAH). Debbie Rudd seconded the motion. The motion was withdrawn. Gabe Corral moved that the matters be referred to formal hearing before the Office of Administrative Hearings (OAH) if Respondent does not sign the originally proposed Consent Agreement and Order of Discipline. Victor Hartsfield seconded the motion. The Board voted unanimously in favor of the motion.

APPRAISAL TESTING AND EDUCATION COMMITTEE REPORT

Debbie Rudd moved that the Board accept the Committee's recommendations (see attached). Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

COMPLAINT REVIEW

Review and Action Concerning 2502, Clare A. Williamson-Redding.

Respondent did not appear. Debbie Rudd moved that the matter be referred to formal hearing before the Office of Administrative Hearings (OAH). Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

Informal Hearing Concerning 2495, David C. Hartman.

Respondent appeared, was sworn in, made statements to the Board and answered the Board's questions. Debbie Rudd moved that the Board find Level II violations and issue Respondent a nondisciplinary letter of remedial action citing violations and requiring remedial education. Gabe Corral seconded the motion. The Board voted unanimously in favor of the motion.

Informal Hearing Concerning 2504, Iver A. Bowden.

Respondent appeared. Gabe Corral moved that the Board accept the signed nondisciplinary letter of concern late. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2564, Christine J. Kelsey-Gray.

Respondent did not appear. Debbie Rudd moved that the Board rescind its prior motion, find no violations and dismiss the complaint. Cynthia Henry seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2595, Bruce R. Berkson.

Respondent appeared. Staff summary was read. Debbie Rudd moved that the matter be referred to investigation. Cynthia Henry seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Regarding Issues Dealing with Formal Hearing Concerning 2503, Randall P. Jacobs.

Respondent did not appear. Jeanne Galvin, Assistant Attorney General, represented the State. Debbie Rudd moved that the Board rescind its referral to formal hearing before the Office of Administrative Hearings (OAH) and that the Board invite Respondent to an informal hearing. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2434, Thomas M. Kittelmann.

Respondent appeared and was represented telephonically by Magdalena Osborn, Esq. Debbie Rudd moved that the Board deny Respondent's counteroffer and that the matter be referred to formal hearing before the Office of Administrative Hearings (OAH) unless Respondent signed the originally proposed Consent Agreement and Order of Discipline. Gabe Corral seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2633, Mark J. Kaegi.

Respondent appeared. Staff summary was read. Debbie Rudd moved that the Board find Level I violations and offer Respondent a nondisciplinary letter of concern citing the violations. Gabe Corral seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2488, Richard A. Webb.

Respondent did not appear. Jeanne Galvin updated the Board concerning Respondent's court proceedings. Debbie Rudd moved that Jeanne Galvin negotiate the revocation of Respondent's license #11257 in the pending criminal proceedings against Respondent. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2542/2543/2544, Rodney L. Martensen.

Respondent did not appear. Debbie Rudd moved that the Board refer the matters to formal hearing before the Office of Administrative Hearings (OAH). Gabe Corral seconded the motion. The Board voted unanimously in favor of the motion.

PUBLIC ANNOUNCEMENTS AND CALL TO PUBLIC

Juan F. Restrepo, Certified Residential Appraiser #21439, filed a Call to Public and spoke to the Board concerning the education requirements. Staff was instructed to place discussion of the education requirements on the next Board agenda.

COMPLAINT REVIEW

Review and Action Concerning 2575, Rosalie Mohr.

Respondent did not appear. Staff summary was read. Debbie Rudd moved that the matter be referred to investigation. Gabe Corral seconded the motion. The Board voted unanimously in favor of the motion.

Staff was instructed to place discussion of A.R.S. 32-3612 on the next Board agenda.

Review and Action Concerning 2577, Dennis E. Poole.

Respondent did not appear. Staff summary was read. Debbie Rudd moved that the matter be referred to investigation. Cynthia Henry seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2583/2584, Shahab A. Mehkri.

Respondent did not appear. Staff summaries were read. Debbie Rudd moved that the matters be referred to investigation. Gabe Corral seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2311/2312/2313/2314/2315, Shahab A. Mehkri.

Respondent did not appear. Upon the Board's 12-month file review, Debbie Rudd moved that the scheduled formal hearing before the Office of Administrative Hearings (OAH) be continued for future consolidation with other pending complaints against Respondent. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2590, James M. Ahle.

Respondent did not appear. Staff summary was read. Debbie Rudd moved that the Board find no violations and dismiss the complaint. Gabe Corral seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2594, Christine J. Kelsey-Gray.

Respondent did not appear. Staff summary was read. Debbie Rudd moved that the Board find Level II violations and offer Respondent a nondisciplinary letter of remedial action citing the violations and requiring remedial education. Gabe Corral seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2596, Janine L. Rowland.

Respondent did not appear. Staff summary was read. Debbie Rudd moved that the Board find no violations and dismiss the complaint. Gabe Corral seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2619, Brandon F. Meahl.

Respondent did not appear. Staff summary was read. Gabe Corral moved that the Board find Level I violations and offer Respondent a nondisciplinary letter of concern citing the violations. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2620, John M. Simms.

Respondent did not appear. Staff summary was read. Debbie Rudd moved that the Board find Level II violations and offer Respondent a nondisciplinary letter of remedial action citing violations and requiring remedial education. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2621, Jaime Topete.

Respondent did not appear. Staff summary was read. Debbie Rudd moved that the Board subpoena additional information. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2622, Kurt D. Holm.

Respondent did not appear. Staff summary was read. Debbie Rudd moved that the Board offer Respondent a Consent Agreement and Order of Surrender citing violations and providing for the voluntary surrender of Respondent's certified general certificate #31254; and that the complaint be reopened in the event Respondent reappears. Gabe Corral seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2623, Larry W. Capps.

Respondent did not appear. Staff summary was read. Debbie Rudd moved that the Board find Level II violations and offer Respondent a nondisciplinary letter of remedial action citing violations and requiring remedial education. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning Superior Court Case CV-06-4140 (03F-1782-BOA/03F-1784-BOA), Felicia M. Coplan.

Respondent did not appear. Cynthia Henry moved that the Board go into Executive Session for discussion and consultation with its attorney regarding pending litigation and to consider its position and instruct its attorney regarding same. Gabe Corral seconded the motion. The Board voted unanimously in favor of the motion. The Board returned from Executive Session.

Myra Jefferson left the meeting. A quorum remained.

Debbie Rudd moved that the Board take legal action as discussed in Executive Session. Cynthia Henry seconded the motion. The Board voted unanimously in favor of the motion.

Myra Jefferson rejoined the meeting.

Review and Action Concerning 2625, Molly N. Woods.

Respondent did not appear. Staff summary was read. Gabe Corral moved that the Board find no violations and dismiss the complaint. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2626, Michelle L. Schrade.

Respondent did not appear. Staff summary was read. Debbie Rudd moved that the Board find no violations and dismiss the complaint. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

NEW BUSINESS

Legal Advice Concerning Board Disciplinary Statutes and Rules.

Gabe Corral moved that the Board go into Executive Session for legal advice. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion. The Board returned from Executive Session.

COMPLAINT REVIEW

Review and Action Concerning 2627, Debbie M. Robinson.

Respondent did not appear. Staff summary was read. Debbie Rudd moved that the Board find no violations and dismiss the complaint. Gabe Corral seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2528, Robert C. Oglesby.

Respondent did not appear. Staff summary was read. Debbie Rudd moved that the Board find no violations and dismiss the complaint. Gabe Corral seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2630/2631, Paul R. Fortier.

Respondent did not appear. Staff summary was read. Debbie Rudd moved that the matters be referred to investigation. Gabe Corral seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2632, Rodney L. Martensen.

Respondent did not appear. Staff summary was read. Debbie Rudd moved that the Board subpoena additional information. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2634, Gwendalynn M. Partlow.

Respondent did not appear. Staff summary was read. Debbie Rudd moved that the Board invite Respondent to an informal hearing. Gabe Corral seconded the motion. The Board voted unanimously in favor of the motion.

Gabe Corral left the meeting. A quorum remained.

Review and Action Concerning 2635, John G. Willis.

Respondent did not appear. Staff summary was read. Debbie Rudd moved that the Board find no violations and dismiss the complaint. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2655, Danielle D. Warren.

Respondent appeared. Staff summary was read. Debbie Rudd moved that the Board find Level I violations and offer Respondent a nondisciplinary letter of concern citing the violations. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

BOARD CHAIRPERSON REPORT

Les Abrams updated the Board concerning the revised Committee assignments. Les Abrams also advised that the subscription service was now available on the Board's website.

EXECUTIVE DIRECTOR REPORT

Debb Pearson reported on the status of the Assistant Attorney General's assignments; advised the complaint answer dates that had been extended by staff; reported the following complaint statistics as of 5/31/08 for calendar years 2006, 2007, and 2008:

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2007</u>	<u>2008</u>
Complaints received by Board	209	243	88		
Complaints heard by Board				619	355
<u>OF THOSE COMPLAINTS:</u>					
Complaints dismissed	73	90	10	98	22
Complaints referred to investigation	84	94	18	116	38
Complaints resolved with nondisciplinary letter of concern	30	16	3	20	5
Complaints resolved with nondisciplinary letter of remedial action	11	18	1	18	7
Complaints resolved with disciplinary letter of due diligence	6	12	0	9	6
Complaints resolved with probation	53	47	2	44	47
Complaints referred to informal hearing	67	69	0	79	30
Complaints referred to formal hearing	39	21	0	32	18
Complaints resolved with suspension	28	4	0	4	25
Complaints resolved with surrender	2	2	0	2	1
Complaints resolved with revocation	2	4	0	4	2
Complaints resolved with cease and desist letters	24	6	0	4	4
<u>Violation Levels:</u>					
I	35	21	3	25	6
II	11	29	1	23	13
III	22	41	1	41	25

IV	4	8	1	6	5
V	33	6	0	5	25

Additional Information:

	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>
Jurisdiction Expired & Complaints Closed	21	20	11	7
Denials of New Applications	5	7	7	3
Denials of Renewal Applications	2	4	1	0

and advised that a written response to the Appraisal Subcommittee's 4/2/08 Field Review Report had been submitted on 5/30/08. Debb Pearson also updated the Board concerning negotiations with States that do not have a reciprocal agreement with Arizona.

APPLICATION REVIEW COMMITTEE REPORT

Debbie Rudd reported the following Arizona appraiser and property tax agent information as of June 17, 2008:

	<u>6/06</u>	<u>6/07</u>	<u>6/08</u>
Licensed Residential	1002	1143	992
Certified Residential	906	1010	1177
Certified General	783	793	822
Nonresident Temporary	77	31	39
Property Tax Agents	307	261	287
	<i>Total 2768</i>	<i>Total 2977</i>	<i>Total 3030</i>

Myra Jefferson moved that the Board accept the Committee's recommendations (see attached). Victor Hartsfield seconded the motion. The Board voted unanimously in favor of the motion. Les Abrams moved that the Board find Certified Residential Renewal Application #21363, Safa P. Sitto, substantively complete; and that the appraiser keep the Board informed concerning the pending civil litigation. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion. Myra Jefferson moved that the Board grant a medical variance to Robert F. Temple, Jr., certified general appraiser #30322, relative to the 7-hour USPAP update course. Cynthia Henry seconded the motion. The Board voted unanimously in favor of the motion. Debbie Rudd moved that the Board request an appraisal log from Joseph R. Longoria, licensed appraiser #11588. Lester Abrams seconded the motion. The Board voted unanimously in favor of the motion.

OLD BUSINESS

None.

NEW BUSINESS

Discussion and Action Concerning "A Day with the Board".

Victor Hartsfield, Cynthia Henry and Debbie Rudd were appointed to an advisory committee to prepare recommendations to the Board concerning the implementation of "A Day with the Board".

Discussion and Action Concerning Photo Identification.

No action was taken.

Discussion and Action Concerning the Advertisement of Atlas Appraisals.

No action was taken.

Discussion and Action Concerning the Advertisement of William M. Nold, Nold Associates.

Debbie Rudd moved that staff send William M. Nold a letter concerning the advertisement. Victor Hartsfield seconded the motion. The Board voted unanimously in favor of the motion.

CONFIRMATION OF MEETING DATES, TIMES, LOCATIONS AND PURPOSES

The upcoming Committee and Board meetings were confirmed as follows:

July

16	Application Review Committee	9:00 a.m.
17	Appraisal Testing and Education Committee	7:30 a.m.
18	Board	9:00 a.m.

ADJOURNMENT

The meeting was adjourned.

Lester G. Abrams, Chairperson

**RECOMMENDATIONS
COMMITTEE ON APPLICATION REVIEW**

To: Board of Appraisal

From: Application Review Committee

Date: June 19, 2008

Re: July 18, 2008 Recommendations

I. Report on number of Arizona Appraisers and Property Tax Agents:

	<u>6/06</u>		<u>6/07</u>		<u>6/08</u>
Licensed Residential	1002		1143		992
Certified Residential	906		1010		1177
Certified General	783		793		822
Nonresident Temporary	77	Total 2768	31	Total 2977	39
Property Tax Agents	307		261		287
					Total 3030

II. As a result of its June 18, 2008 meeting the Application Review Committee makes the following recommendations:

A. To refer the following applications to the full Board:

1. 21363 Safa P. Sitto
30322 Robert F. Temple, Jr.
2. Regarding notification by the Oregon Appraiser Certification and Licensure Board of the 5/15/08 Default Final Order of License Revocation and Civil Penalty Assessment of Oregon License L002536 issued to Joseph R. Longoria, Arizona Licensed Appraiser #11588.

B. To approve the following applications as substantively complete:

1. Renewal applications:

11068	Brooke P. Keene-Camacho
11104	Nicki A. Flores
11508	Paul S. Wooller
20946	Walter Pester
21020	Marc S. Lucarelli
21129	Kevin B. Weed
31238	Jean-Pierre LoMonaco

2. Licensed Residential by exam unless noted otherwise:

7303	D'Metrid R. James
7412	Kendall M. Whiting
7421	Monte P. Brooks
7430	Destiny H. Kittelmann
7434	Kelly L. Patton-Woodward

3. Certified Residential by exam unless otherwise noted:

6961	Thomas R. Lamb
6991	Arielle G. Manross
7149	Marlene J. Coates
7156	Debra T. Miller
7213	Jeffrey K. Kimura
7215	Cynthia L. Krei
7271	David C. Kiepe
7321	Hunter C. Bedell
7345	Robert D. Swart
7351	Dale A. LeBlanc
7429	Kenzie M. Bedell
7431	John M. Zaun
7435	Gary D. Ferguson
7441	Derek R. Stetson

4. Certified General by exam unless otherwise noted:

7226	Peter A. Menghini
7400	J. Bruce Ricciuti (by reciprocity)

C. To approve the following applications as substantively complete and confirm the issuance of the following license/certification:

1. Certified Residential

21904	James A. Gonzalez
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2. Certified General

31638	John E. Larson
31639	Delbert H. Kendall
31640	Scott C. Kellenberger
31641	Kenneth A. Keagy
31642	Philip L. Steffen

3. Nonresident Temporary Certified General

TP41098 Peter P. Hathaway
TP41099 Richard G. Stahl
TP41100 Richard B. Olfene, Jr.
TP41101 Jeffery T. Cutler

D. To disapprove the following applications as substantively incomplete and hold until substantively complete:

7442 Thomas J. Hennessy (by reciprocity)
7449 Amanda M. Carlson
7456 John M. Rimar (by reciprocity)
7462 Randall P. Clemson

III. Applications Pending - Substantively Incomplete

6953 Daniel J. Kennedy (by reciprocity)
6998 Stephen Rich (by reciprocity)
7017 Michael J. Heaton
7027 Thomas E. Chambers
7123 Todd S. Reiser
7200 Larry E. Roush
7242 Janell P. Duvall
7349 Austin R. Reissner
7415 Michael R. Green
7417 Jeffrey R. Shouse (by reciprocity)
7428 Carl Parker III (by reciprocity)

Notification of applicants with substantively incomplete applications who have not responded to the Committee's request for additional information. Pursuant to R4-46-202(D) applicants have up to a year to meet all requirements for license/certificate or applicant's file is to be closed by the Board and applicant shall reapply.

RECOMMENDATIONS

COMMITTEE ON APPRAISAL TESTING AND EDUCATION

TO: Board of Appraisal

FROM: Committee on Appraisal Testing and Education

DATE: June 19, 2008

RE: July 19, 2008 Recommendations

As a result of its June 19, 2008 meeting the Committee on Appraisal Testing and Education makes the following recommendations:

I. Action regarding proposed approval of qualifying education courses:

A. Previously approved by the Board:

1. Submitted by Arizona School of Real Estate & Business
 - a. **AP-08 Statistics, Modeling, Finance**, ABA #0707-672-08 15 hours
*Bob Artim, Frank Bell, Tracey Captain, Earl Cass, Gasper Crimando, Neil Dauler-Phinney, Thomas Denny, Richard Fasano, Bill Gray, Matt Hassett, Thomas Heineman, Kathleen Holmes, Jared Huish, Robert Kaczmarek, Kim Kobriger, Gretchen Koralewski, Jim Miller, Don Miner, Roy Morris, Becky Ryan, Ron Schilling, Daniel Smith, Sanders Solot, Rick Turkian, Gerard Vick, Terry Zajac, David Ziegler
Recommend Approval
 - b. **AP-09 Advanced Residential Applications and Case Studies**, #ABA 0707-673-09 15 hours
*Bob Artim, Tracey Captain, Earl Cass, Gasper Crimando, Neil Dauler-Phinney, Thomas Denny, Richard Fasano, Bill Gray, Thomas Heineman, Kathleen Holmes, Jared Huish, Robert Kaczmarek, Kim Kobriger, Gretchen Koralewski, Jim Miller, Don Miner, Roy Morris, Becky Ryan, Ron Schilling, Daniel Smith, Sanders Solot, Rick Turkian, Gerard Vick, Terry Zajac, David Ziegler
Recommend Approval
 - c. **AP-14B General Appraiser Income Approach**, #ABA 0707-674-14 30 hours
*Frank Bell, Tracey Captain, Earl Cass, Gasper Crimando, Neil Dauler-Phinney, Richard Fasano, Bill Gray, Matt Hassett, Thomas Heineman, Kathleen Holmes, Jared Huish, Robert Kaczmarek, Kim Kobriger, Gretchen Koralewski, Jim Miller, Don Miner, Roy Morris, Becky Ryan, Ron Schilling, Daniel Smith, Sanders Solot, Rick Turkian, Gerard Vick, Terry Zajac, David Ziegler
Recommend Approval

2. Submitted by Best School of Real Estate & Appraisal
 - a. **License Preparation Course** (Includes 15 hours of 2008-2009 National USPAP)
#ABA 0102-106-1-2-3-6-7 150 hours
*Roy Morris, Daniel Smith (USPAP), Stuart Bernstein, Dawn Sicher
Recommend Approval
3. Submitted by Career WebSchool
 - a. **Basic Appraisal & Reports**, #ABA D0506-536-01-02-07 Distance Education, 75 hours
*A.M. Black
Recommend Approval
4. Submitted by Hogan School of Real Estate
 - a. **Basic Appraisal Principles**, #ABA 0607-653-01 30 hours
*Thomas Baker, Steven Cole, Sonny Solot
Recommend Approval
 - b. **Market Analysis & Highest and Best Use**, #ABA 0607-654-04 15 hours
*Thomas Baker, Steven Cole, Sonny Solot
Recommend Approval
 - c. **Residential Site Valuation & Cost Approach**, #ABA 0607-655-05 15 hours
*Thomas Baker, Steven Cole, Sonny Solot
Recommend Approval
5. Submitted by McKissock Appraisal School
 - a. **Residential Report Writing & Case Studies**, #ABA D0706-550-07 Distance Education 15 hours
*Ken Guilfoyle
Recommend Approval
 - b. **Residential Appraiser Site Valuation and Cost Approach**, #ABA D0906-572-05 Distance Education 15 hours
*Alan Simmons
Recommend Approval
 - c. **Appraisal Subject Matter Electives**, #ABA D0907-691-10 Distance Education 20 hours
*Alan Simmons
Recommend Approval
6. Submitted by Trans-American Institute
 - a. **Residential Income Approach (Part B of Residential Sales Comparison and Income Approaches)**, #ABA 0507-640-06 15 hours
*Barry Shea, Lynne Heiden
Recommend Approval
 - b. **Residential Site Valuation & Cost Approach**, #ABA 0305-398-05 15 hours
*Barry Shea, Lynne Heiden, Ann Susko
Recommend Approval

B. Not previously approved by the Board:

1. Submitted by Appraisal Institute
 - a. **General Appraiser Site Valuation & Cost Approach**, 30 hours
*Harry Holzhauer
Recommend Approval
 - b. **Online Apartment Appraisal-Concepts & Applications**, 16 hours
Distance Education
*Kenneth Flotz
Recommend Approval

II. Action regarding proposed approval of continuing education courses:

A. Previously approved by the Board:

- a. **Online Apartment Appraisal: Concepts and Applications**, #ABA D0705-447 Distance Education 15 hours
*Kenneth Foltz
Recommend Approval
2. Submitted by Career WebSchool
 - a. **Appraisal Methods**, #ABA D0705-461 Distance Education 14 hours
*A.M. Black
Recommend Approval
3. Submitted by The Columbia Institute
 - a. **105 Fundamentals of Appraisal Review**, #ABA 0606-545 8 hours
*Jeremy Johnson, Raulie Irwin, Jr., Don Clark, Bernard Boarnet, Bobby Crisp, George Harrison, Robert Hetrick, Samuel Henderson, Diana Jacob, Howard Johnson, Amelia Lovorn-Brown, Martin Molloy, Roy Morris, Bryan Reynolds, Daniel Smith
Recommend Approval
 - b. **Residential Report Writing and Case Studies**, No. 929, #ABA D0607-668 Distance Education 14 hours
*George Harrison, Robert Hetrick
Recommend Approval
 - c. **URAR Form Review, No. 922**, #ABA D0607-669 Distance Education 7 hours
*George Harrison, Robert Hetrick
Recommend Approval
4. Submitted by Hogan School of Real Estate
 - a. **Environmental Quagmire**, #ABA 0607-670 3 hours
*Michael Kazz
Recommend Approval

5. Submitted by McKissock Appraisal School
 - a. **Appraising For The Secondary Market**, #ABA D0605-433 Distance Education 7 hours
*Alan Simmons
Recommend Approval
 - b. **Construction Details and Trends**, #ABA D0605-436 Distance Education 7 hours
*Alan Simmons
Recommend Approval
 - c. **Disclosures & Disclaimers**, #ABA D0605-437 Distance Education 5 hours
*Ken Guifoyle
Recommend Approval
 - d. **Made In America-Appraising Factory Built Housing**, #ABA D0605-443 Distance Education 7 hours
*Alan Simmons
Recommend Approval
 - e. **Fair Housing**, #ABA D0605-439 Distance Education 4 hours
*Alan Simmons
Recommend Approval
 - f. **Income Capitalization**, #ABA D0605-442 Distance Education 7 hours
*Alan Simmons
Recommend Approval
 - g. **Appraising FHA Today**, #ABA 0406-528 7 hours
*Charles Fisher
Recommend Approval
 - h. **Appraising Historic Homes**, #ABA D0606-544 Distance Education 4 hours
*Alan Simmons
Recommend Approval
 - i. **2-4 Family Finesse**, #ABA D0706-551 Distance Education 7 hours
*Alan Simmons
Recommend Approval
 - j. **Appraising FHA Today**, #ABA D0806-566 Distance Education 7 hours
*Alan Simmons
Recommend Approval
 - k. **Technology for Today's Appraiser**, #ABA D0806-568 Distance Education 5 hours
*Richard McKissock
Recommend Approval
 - l. **Appraisal Trends**, #ABA D0906-582 Distance Education 7 hours
*Alan Simmons
Recommend Approval
 - m. **Art of Residential Appraisal Review**, #ABA D0906-583 Distance Education 7 hours
*Alan Simmons
Recommend Approval
 - n. **Relocation Appraisal is Different**; #ABA D0906-584 Distance Education 7 hours
*Charles Fisher
Recommend Approval

- o. **Private Appraisal Assignments**, #ABA D0807-685 Distance Education 7 hours
*Charles Fisher
Recommend Approval
- 6. Submitted by Trans-American Institute
 - a. **FHA-Current Appraisal Requirements**, #ABA 0306-521 7 hours
*Lynne Heiden, Barry Shea, Ann Susko
Recommend Approval
 - b. **Residential Cost Approach**, #ABA 0306-520 7 hours
*Lynne Heiden, Barry Shea, Ann Susko
Recommend Approval
 - c. **Appraisal Principles, Procedures and Techniques**, #ABA 0507-637 7 hours
*Lynne Heiden, Barry Shea, Ann Susko
Recommend Approval
 - d. **Appraising Manufactured Housing**, #ABA 0507-638 7 hours
*Lynne Heiden, Barry Shea, Ann Susko
Recommend Approval

B. Not previously approved by the Board:

- 1. Submitted by Appraisal Institute
 - a. **Appraising Historic Preservation Easements**, 20 hours
*Richard Roddewig
Recommend Approval
 - b. **Business Practices & Ethics**, 7 hours
*Stephanie Coleman
Recommend Approval
 - c. **Online Marshall & Swift Residential Cost Training**, 10 hours
Distance Education
*Edward Molinari
Recommend Approval
- 2. Submitted by Appraisal Institute/ Phoenix Chapter
 - a. **Supervising Appraisers in Arizona**, 4 hours
*Keith Russell
Recommend Approval
- 3. Submitted by Arizona School of Real Estate & Business
 - a. **DL-Income Approach: An Overview**, 7 hours
Distance Education
*William Gray, Don Miner, Becky Ryan
Recommend Approval
 - b. **DL-Mortgage Fraud: A Dangerous Business**, 7 hours
Distance Education
*William Gray, Don Miner, Becky Ryan
Recommend Approval

- c. **DL-Residential Cost Approach**, 7 hours
Distance Education
*William Gray, Don Miner, Becky Ryan
Recommend Approval
- 4. Submitted by Hogan School of Real Estate
 - a. **Making Money with REO Properties**, 3 hours
*James Hogan
Recommend Approval
- 5. Submitted by International Right of Way Association, Chapter 73
 - a. **Principles of Real Estate Appraisal, Course 400**, 14 hours
*Jeffrey Swango
Recommend Approval
- 6. Submitted by McKissock Appraisal School
 - a. **The Art of The Addenda**, 4 hours
Distance Education
*Richard McKissock
Recommend Approval
 - b. **Environmental Issues for Appraisers**, 5 hours
Distance Education
*Alan Simmons
Recommend Approval
 - c. **2008-2009 National USPAP Update Equivalent**, 7 hours
*Alan Simmons
Recommend Approval

III. Action regarding proposed approval of course hours:

- 1. Submitted by The Columbia Institute
 - a. **2008-2009 National USPAP Update**, #ABA 0605-432, 7 hours
Recommend Approval